

BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON

Resolution Setting Fee Schedule for )  
Kittitas County Sheriff's Office to )  
Cover Cost of Administration and )  
Operation )

Resolution No. 2004-02

WHEREAS, in 1992 the State of Washington set the fees that are to be charged by the County Sheriff for performing official services at RCW 36.18.040(1);

WHEREAS, since 1992 the Sheriff's actual cost of administration and operation to provide those services has increased significantly;

WHEREAS, RCW 36.18.040(3) authorizes the Board of County Commissioners to set the amount of fees that shall be collected by the Sheriff in order to cover the costs of administration and operation;

WHEREAS, the cost of services provided by the Sheriff should be fully paid by the parties benefiting from such services and should not be subsidized by the Sheriff at the expense of the Sheriff's public safety mission, and

WHEREAS, The Sheriff has examined the cost of administration and operation of services provided by the Sheriff and has requested that the Board of County Commissioners act under authority of RCW 36.18.040 to increase Sheriff fees.

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NOW, THEREFORE, the Board of County Commissioners does hereby resolve and establish the following:

**SCHEDULE OF SHERIFF'S FEES**

The Kittitas County Sheriffs shall collect the following fees for services:

- 1. For service of each summons and complaint, notice and complaint, summons and petition, and notice of small claim on one defendant at any location, twenty dollars, and on two or more defendants at the same residence,

- twenty five dollars, besides mileage;
2. For making a return besides mileage actually traveled, ten dollars for each return of service;
  3. For levying each writ of attachment or writ of execution upon real or personal property, besides mileage, fifty dollars per hour;
  4. For filing copy of writ of attachment or writ of execution with auditor, twenty dollars plus auditor's filing fee;
  5. For serving writ of possession or restitution without aid of the county, besides mileage, forty dollars;
  6. For serving writ of possession or restitution with aid of the county, besides mileage, sixty dollars plus fifty dollars for each hour after one hour;
  7. For serving an arrest warrant in any action or proceeding, besides mileage, fifty dollars;
  8. For executing any other writ or process in a civil action or proceeding, besides mileage, fifty dollars per hour;
  9. For each mile actually and necessarily traveled in going to or returning from any place of service, or attempted service, fifty cents per mile with a ten dollar minimum mileage charge;
  10. For making a deed to lands sold upon execution or order of sale or other decree of court, to be paid by the purchaser, fifty dollars;
  11. For making copies of papers when sufficient copies are not furnished, two dollars for first page and one dollar per each individual page;
  12. For the service of any other document and support papers for which no other fee is provided herein, twenty five dollars;
  13. For posting a notice of sale, or postponement, fifteen dollars besides mileage;
  14. For certificate or bill of sale of property, or certificate of redemption, fifty dollars;
  15. For conducting a sale of property, forty dollars per hour spent at a Sheriff's sale;
  16. For notarizing documents, five dollars for each document;

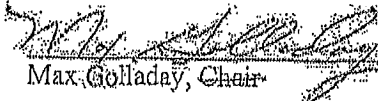
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- 17. For fingerprinting for non-criminal purposes, ten dollars for each person for up to two sets, three dollars for each additional set;
- 18. For mailing required by statute, whether regular, certified, or registered, the actual cost of postage;
- 19. For an internal criminal history records check, fifteen dollars;
- 20. For the reproduction of audio, visual, or photographic material, to include magnetic microfilming, the actual cost including personnel time.

BE IT FURTHER RESOLVED, that the foregoing Schedule of Sheriff's Fees is necessary to cover a greater portion of the costs or administration and operation associated with such services; and

BE IT FURTHER RESOLVED, the foregoing Schedule of Sheriff's Fees shall be effective on January 1st, 2004.

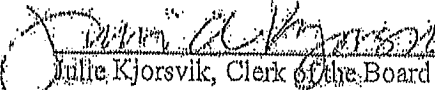
KITTITAS COUNTY, WASHINGTON  
BOARD OF COUNTY COMMISSIONERS

  
Max Golladay, Chair

  
Perry Huston, Vice Chair

  
Bruce Coe, Commissioner

ATTEST:

  
Julie Kjorsvik, Clerk of the Board



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